Memorandum of Understanding

This **Memorandum of Understanding** is entered into on the 13th JANUARY 2025 (13/01/2025)**by and between**

Rani Birla Girls' College,38, Shakespeare Sarani Rd, Elgin, Kolkata, West Bengal 700017, the First Party represented by the Principal, of RANI BIRLA GIRLS' COLLEGE, which expression, unless excluded by or repugnant to the subject of context shall include its successors – in – office, administrators or assigns

and

National Youth Computer Training Institute for Skill Development 7th floor, LIC Building, Judge Bazar, Darjeeling P.S &Dist- Darjeeling, W.B, Pin- 734101, Register Office Kolkata 1/96 Sree Colony regent Estd, Jadavpur, Kolkata 700032, Corporate office: D/27, Sector V, Bidhanagar Kolkata 700091 the parties represented by its Chairman Mr. Sumon Dev Sharma and/or Operational Head (Employee Code-NYCTISD0021) Souvik Roy as the second party, and both the institutions will together be referred to as

WHEREAS:

First Party is a Higher Educational Institution named RANI BIRLA GIRLS' COLLEGE – a Government Aided Institute - Rani Birla Girls' College,

335474

11 JAN 2025

Name.....**MD. Hamid Ahmed, Advocate**

Address.....ALIPORE POLICE COURT, KOL-27

Vendor.............................

I. CHAKRABORTY
6B, Dr. Rajendra Prasad Serani
Kolkata-700 001

1. Certificate of Information Technology (CIT), 80hrs.
2. English Speaking and Personality Development (EPD) 60Hours.

AREAS OF COOPERATION:

Whereas RANI BIRLA GIRLS' COLLEGEand NYCTISD recognize that the academic collaboration would be of mutual benefit and would provide strengths in research and education and their mutual interest in engaging themselves in academic cooperation. Following the purpose of the said agreement, the two parties shall engage in the activities stated below:-

1. Student Development Programs and internship/Apprentice programs.
2. Soft skill and career development internship training program.
3. Collaborations for Seminars/Webinars/Workshops.
4. Extension Activities with focus on education.
5. Collaboration in the area of Education Including Add-On- Courses
6. Social action (community development)
7. Sharing of Infrastructure for the purpose of academic cause alone.
8. Add-on courses
   a. Advance Excel, Power Point and Word [Certificate of Information Technology (CIT), Duration 35hrs.].
   b. Accounting Tally with GST, Duration 80hrs.
   c. Hardware & Networking, Duration 80hrs.
9. Placement services and on job training

Annexure – I (Benefits & guidelines for students):
1. **Internship and on-job training**
   - Training to be conducted either on-line & off-line or Hybrid mode.
   - Students need to complete the training Final Assessment (Mandatory).
   - Minimum 75% Attendance required for certification.
   - All the Students are eligible for certification & placement assistance.
   - Training Fees for internship – Nil

Add-ontraining
   - Training will be conducted through offline as per the availability of classroom and IT Lab in the college campus
   - Theory classroom space, with suitable seating arrangement for 150 students per scheduled at a time and computers lab with Internet connection for IT practical classes.
   - At the most 2000 students may complete internship and on-job training programs in a year as per the schedules provided and accepted by both the parties.
   - Training Fees for add-on training – Nil

2. **On-job training**
   - On job training followed by employment opportunity / offer will be made available to deserving students subject to successful completion of the training
   - Training will be conducted on-site within or outside district / state as per the availability of opportunities

Students will be provided with stipend @ Rs 3000 in addition to free food and accommodation.

3. **Career Counseling and Placement Service**
   - Conduct of regular career counseling
   - Placement drives for outgoing students at frequent intervals

Security Deposit & Refund Policy

- Rs. 575 security money will be charged from each student and after assessment and certification it will be refunded within 24hrs.
- If any student does not take the class after admission, student will be notified of drop out &security money is not refundable for drop out students.

- **This is under INFOSYS FOUNDATION Training and Internship program.**
- **INFOSYS FOUNDATION will provide certificate for Training and Internship Program.**
- **INFOSYS FOUNDATION provide computer setup for college welfare. If college complete the enrolment number which mention from Infosys foundation**

NUMBER OF STUDENTS	NUMBER OF COMPUTERS
600	24
300	12
150	6

Financial Clause:

NYCTISD will not provide any charge against each student to **RANI BIRLA GIRLS' COLLEGE**for providing Training program.

Termination:

Either party may terminate this Memorandum of Understanding by giving 30 days' prior notice. This MOU is effective till March 2026

NYCTISD

Authorised Signatory
For NYCTISD

For
RANI BIRLA GIRLS' COLLEGE

Chairman

PRINCIPAL   *Principal*
Rani Birla Girls' College
38, Shakespeare Sarani
Kolkata - 700 017

Witnesses

① KAUSTAV PAL

1. Chalantika Saha Sahu
   13/1/25