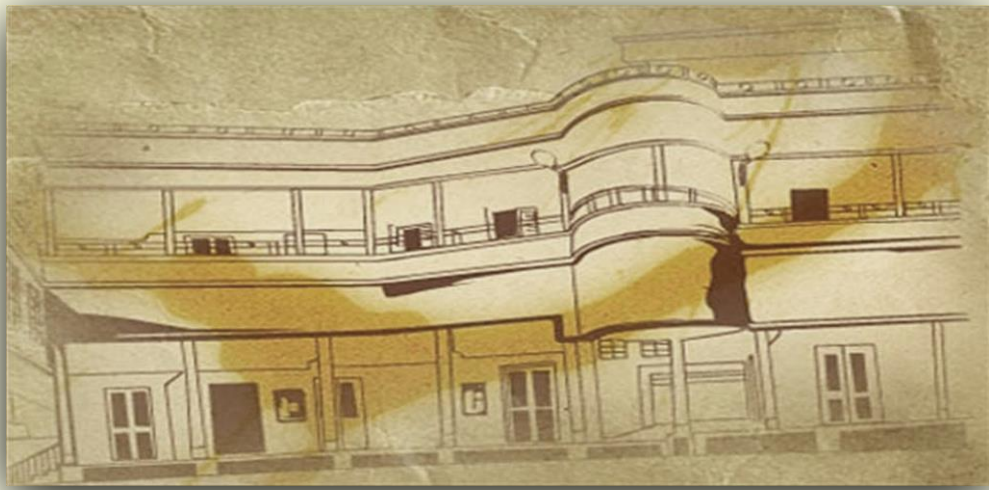


RANI BIRLA GIRLS' COLLEGE

38, Shakespeare Sarani, Kolkata- 700017



*Criterion Name: Curricular Aspect (DVV
QUERIES)*

Index No: 1.4.1

Subtitle: Feedback collected and action taken report



PHONE : 2287-5509 / 2283-5797

RANI BIRLA GIRLS' COLLEGE

38, Shakespeare Sarani
Kolkata - 700 017

GOVT. AIDED NAAC ACCREDITED

CRITERION I : CURRICULAR ASPECTS

This is to certify that all the supporting documents related to **Feedback system** are authentic.

1. Feedback analysis report submitted to appropriate bodies.
2. At least 4 filled-in feedback form from different stake holders like students, teachers, employers, alumni etc.
3. **Action taken report on the feedback analysis**
4. Provided links for any other relevant document to support the claim.
5. Link of institution's website where comprehensive feedback, analysis and action taken report are hosted.

(Dr. Srabanti Bhattacharya)

PRINCIPAL
RANI BIRLA GIRLS' COLLEGE
38, SHAKESPEARE SARANI
KOLKATA - 700017

Report on the action taken in response to the feedback:

- 1. Action taken by the principal**
- 2. Action taken by the IQAC**
- 3. Action taken by the Academic Sub Committee**
- 4. Action taken by the Library**

Report on the action taken in response to the feedback by:

The Principal



PHONE : 2287-5509 / 2283-5797

RANI BIRLA GIRLS' COLLEGE

38, Shakespeare Sarani
Kolkata - 700 017

GOVT. AIDED NAAC ACCREDITED

Action Taken Report by The Principal On the basis of the Feedback Collected from the Students, the Alumni and the Teachers

Infrastructural Upgradation recognizing the importance of a conducive learning environment, the college has implemented numerous infrastructural upgrades, including:

- **Canteen:** Establishment of a new canteen with seating arrangements.
- **Repairing:** Classroom furniture, canteen furniture has been completed which was damaged due to closure during lock down.
- **Cleaning duty roster:** Implementation of the duty roster for cleanliness maintenance demonstrates a focus on creating a hygienic and pleasant environment conducive to learning and productivity.
- **Repair and Servicing of lights:** Fans, and pedestal fans to beat the heat and provision for one additional fan in each room under process.
- **Student Common Room:** Provision of common rooms with indoor games for student recreation is under process.
- **Installation of new CCTV:** CCTV cameras which was not functioning after the pandemic was repaired and reinstalled. New camera and a led TV were also purchased to enhance security on campus.
- **Optimizing Space Usage:** Utilizing an extra room with AC facilities for multiple purposes, such as a NAAC room and a rest area for teachers, maximizes the utility of available space. This adaptive approach ensures that resources are used efficiently to meet various needs
- **Ramps** have been installed to provide support to the especially abled teachers and students.

- **Technological Upgrades:** Procuring more overhead projectors reflects a commitment to modernizing teaching methods and enhancing classroom experiences. Ensuring that each department has access to this technology promotes consistency and equity across different areas of study.
- **Air conditioners:** Installation of AC has been installed in Room no 101, Principals Room and staff room.
- **Institutional Membership with the British Council:** The College has established an institutional membership with the British Council, providing access to a wealth of educational resources, workshops, and collaborative opportunities for students and faculty.
- **Introduction of E-Membership for E-Books, E-Journals:** To embrace digital learning resources, the college has introduced an E-membership program, allowing students and faculty to access a wide range of electronic books and journals through a dedicated E-repository.
- **Grant Approval for Literary Automation:** The College has received approval for a grant from the State Government for literary automation, including the implementation of RFID technology and the upgradation of library software with KOHA ILMS. These initiatives aim to streamline library operations and enhance user experience.

- **Remodelling and repairing of washrooms:**
 1. New washroom for female staff beside canteen.
 2. Washroom inside the Staff room
 3. Male wash room beside office
 4. Washroom inside the Library

- **Purchase and upgradation of Laboratory Equipment**
 1. Geography
 2. Journalism and Mass Communication
 3. Communicative English
 4. Fashion and Apparel Design

Acknowledging the limitations that College is in the rented premises, major infrastructural developments may be restricted; the college is still actively seeking ways to improve within the boundaries set by external factors. Overall, these initiatives demonstrate a proactive and adaptive approach to addressing the needs of both faculty and students within the constraints of the college's circumstances.



(Dr. Srabanti Bhattacharya)

Principal

PRINCIPAL
RANI BIRLA GIRLS' COLLEGE
38, SHAKESPEARE SARANI
KOLKATA - 700017

Report on the action taken in response to the feedback by:

The IQAC

**Action Taken Report By IQAC On the Basis Of the Feed Back Collected From the Students,
Alumni And Teachers**

- **Formation of clubs:** Various Clubs have been formed to support students in learning differently, such as debate club, cine club, literary club, photography club etc. Photography Club, has provided a platform for students to explore their skills and talents in different college activities. The Photography Club, in particular, serves as the official photographer of the College, capturing memorable moments and enhancing the overall college experience. Through these clubs, we aim to empower students by providing them with opportunities for self-expression and personal growth.
- **Add-On Courses:** offered by various departments are designed to facilitate students' fun learning while deepening their understanding and practice in specific areas. For example, the BFA Department offers courses and platforms for students to develop as young entrepreneurs. The souvenirs used by the college for any occasion are products manufactured by them, showcasing their entrepreneurial skills and creativity. We are committed to empowering our students further through such initiatives, providing them with the skills and confidence they need to succeed in their academic and professional endeavours
- **ICT Facilities:** Provision of more e-learning facilities and audio-visual aids to facilitate interactive sessions. Using ICT facilities. Teachers are providing with more E learning facilities and audio-visual aid as a mode of teaching is also being used by the teachers and students. Therefore, teaching learning is upgraded with more interactive sessions.
- **Mentor:** Mentoring students individually to address their weaknesses and enhance learning outcomes.
- **Renewal of Membership of Student Health Home:** College has renewed the student health home Universal membership for free and subsidised medical facilities to the student. Awareness work shop was also organised for the same.
- **College Excursion:** Annual Students Picnic, staff picnic and several field trip and study tour are organised by the College.

- **Seminar library:** Enriching the seminar library with syllabus-oriented books and promoting active learning through activities and field trips.
- **Remedial Classes:** Providing remedial classes for slow learners and enhancing the college library with academic resources.
- **Career Counselling Cell:** For preparation of students for future professional endeavours. Career Counselling and Placement Cell of the college has successfully conducted 1 career fair and 18 career Guidance programme. Students from Geography bagged their placements in TCS and students from B –FAD were placed in the landmark in Dubai.
- **College Magazine:** College magazine for the Academic year 2022-2023 has been published and distributed and publication of the College Journal is under process
- **E- Magazine:** The departments providing scope for students to learn through activities and enjoy learning while actively being involved in wall magazines, writing up for college magazines, studying through chart papers etc. Department of CMEV and English have successfully published their e- magazines 'CAMPUS GAZETTE' and 'E- VOLVE' respectively.

Sushmita Das
IQAC Coordinator

**COORDINATOR, IQAC
RANI BIRLA GIRLS' COLLEGE
38, SHAKESPEARE SARANI
KOLKATA - 700 017**

Report on the action taken in response to the feedback by :

The Library and Academic Sub - Committee

Action Taken by the Library

The college has undertaken several initiatives to enhance its library facilities and promote a conducive learning environment:

- **Remodelling of IT-Conner:** for students with 3 computers with internet connection has been installed.
- **Institutional Membership with the British Council:** The College has established an institutional membership with the British Council, providing access to a wealth of educational resources, workshops, and collaborative opportunities for students and faculty.
- **Introduction of E-Membership for E-Books, E-Journals:** To embrace digital learning resources, the college has introduced an E-membership program, allowing students and faculty to access a wide range of electronic books and journals through a dedicated E-repository.
- **Grant Approval for Literary Automation:** The College has received approval for a grant from the State Government for literary automation, including the implementation of RFID technology and the upgradation of library software with KOHA ILMS. These initiatives aim to streamline library operations and enhance user experience.
- **Creation of Reading Corners:** Special reading corners dedicated to exploring the rich cultural heritage of Kolkata and the works of Tagore have been established within the college library, providing students with additional resources for academic and personal enrichment.
- **Expansion of Academic Resources:** The college library has expanded its collection of student-worthy academic textbooks and journals, catering to diverse academic interests and assisting students in their exam preparations.
- **Book Fair:** was organized in the campus from where 64no of book worth RS 35,987 has been purchased.

Subscribing to new journals and purchasing new books from a book fair organized within the college indicates a commitment to updating and enriching the resources available to both teachers and students. This move can greatly benefit research and academic pursuits

Sanketa Mitra
Librarian

18/1/24



**Action Taken Report By The Academic Sub- Committee On The Basis Of The Feed Back
Collected From The Students, Alumni And Teachers**

Academic improvements, the college has focused on enhancing the teaching-learning process through various initiatives:

- **Academic Audit:** All the Departments were asked to update the record of the department since the session 2016-17 till May2023 for the Academic Audit to be conducted by the College
- **Lesson Plan:** All the Departments prepare a Lesson Plan in the beginning of the academic session.
- **Continuous Internal Assessment:** College used to evaluate the students internally through t Mid Term Test and Selection Test under the Part system. With the implementation of the CBCS system the mode of evaluation varied department wise. From the session2022-2023 the College has taken **Policy for Continuous Internal Assessment**, which is now regular and formalised.
- **Google Classroom:** Utilization of platforms like Google Classroom for sharing notes and e-content was encouraged and all departments have Google Classroom for all classes.
- **Mentor:** Mentoring of students individually to address their weaknesses, personal issues and enhance learning outcomes.
- **Seminar library:** Enriching the seminar library with syllabus-oriented books and promoting active learning through activities and field trips.
- **Remedial Classes:** Providing remedial classes for slow learners and enhancing the college library with academic resources.
- **Field trips:** Departments like Geography, History providing field trips for students to make learning easy for students,
- **Industrial Visit:** Department of BFAD takes students for Industrial visit and also opens avenues for Internships to the students from the department of CMEV and BFAD.
- **PTM:** Parents Teacher Meeting is conducted On a regular basis to discuss about the academic progress of the students.

- **Mental and Physical Wellness Cell:** Counselling session and activities are organised by internal members and external ~~resources~~ Councillors are invited to interact with the students at regular interval.



Convenor

Academic Sub- Committee